## A black and red logo Description automatically generated

Mountain Training England Quality Assurance Visit Report

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| --- | --- | --- | --- | --- |
| **Course:** | | **Training/assessment/skills:** | | |
| **Provider:** | | **Course director/tutor:** | | |
| **Date:** | **Arrival:** | **Departure:** | | **Total time:** |
| **Administration** | | | | |
| *Has the provider delivered courses for all the qualifications they are approved to deliver in the last 3 years?*  Yes, recent provider delivery;   |  |  |  | | --- | --- | --- | | **Qualification** | **Courses provided in the last 3 years** | **Last course provided** | | Bouldering Wall Instructor |  |  | | Camping Leader |  |  | | Climbing Wall Instructor |  |  | | Climbing Wall Instructor Abseil Module |  |  | | Climbing Wall Development Instructor |  |  | | Hill and Moorland Leader |  |  | | Indoor Climbing Assistant |  |  | | Lowland Leader |  |  | | Mountain Leader |  |  | | Hill and Mountain Skills |  |  | | Rock Climbing Instructor |  |  | | Rock Climbing Development Instructor |  |  | | Rock Skills |  |  |   Whilst the Climbing Wall Instructor approval remains, so does the Abseil Module, irrespective of recent delivery.  *Checked by: Sam George - (/2025)* | | | | |
| *Have attached course directors/tutors directed courses for held approvals in the last 3 years?*  Yes, recent relevant course director/tutor delivery;   |  |  |  |  | | --- | --- | --- | --- | | **Name** | **Scheme** | **Last course directed/tutored** | **Last update workshop attended** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |   *Checked by: Sam George – (/2025)* | | | | |
| *Are course staff appropriately qualified and experienced according to the guidelines in the Quality Manual?*  Course directors should ensure course staff actively use the ‘Provider and course staff area’. This can be considered the definitive source of information to support course delivery.  *Checked by: Sam George - (/2025)* | | | | |
| *Is the provider CMS profile up to date and appropriately detailed (incl. provider image)?*  Profile image and contact details:  Annual and course fee payments:  Checked by: *Sam George (30/05/2025)* | | | | |
| **Pre-course information** | | | | |
| *Does the pre-course information/tasks suit purpose? Are they appropriate to the qualification/course?* | | | | |
| *Does the provider make use of online information and resources?* | | | | |
| *Is guidance given on registration process including the use of CMS?* | | | | |
| *Does pre-course information allow for declaration of medical details and promote open access to courses?* | | | | |
| *Do course notes outline potential outcomes?* | | | | |
| *Does the provider promote sustainable practice to attend courses?* | | | | |
| *How does the provider interact with the public in marketing? e.g. online, social media, external agencies* | | | | |
| *Is all communication/presented info aligned to the ‘Branding and marketing’ guidance?* | | | | |
| ***Additional Comments:*** | | | | |
| **Candidates** | | | | |
| *Did the candidates have appropriate experience to draw from? Was the course director aware of their experience?* | | | | |
| *Did the candidates have an understanding of the experience requirements to attend?* | | | | |
| *Does the course suit the candidates in attendance?* | | | | |
| ***Additional comments:*** | | | | |
| **Facilities and equipment** | | | | |
| *Does the base have clean, quiet, non-public places available? Are presentation tools available?* | | | | |
| *Are the base facilities close to appropriate venues?* | | | | |
| *Do the resources used appeal to all? Are resources used current?* | | | | |
| *Are the candidates and course staff well equipped and professionally presented?* | | | | |
| ***Additional comments:*** | | | | |
| **Venues** | | | | |
| *Are the venues chosen appropriate to the qualification and course?* | | | | |
| *Do the venues chosen give effective learning environments?* | | | | |
| *Were the risks managed appropriately at the venue?* | | | | |
| ***Additional comments:*** | | | | |
| **Programme** | | | | |
| *Structure of the day:* | | | | |
| *Does the activity planned relate to the syllabus and scope? Is this outlined to the candidates/participants?* | | | | |
| *Is contextual information provided throughout?* | | | | |
| *Does the provider refer to the benefits and value of association and council membership?* | | | | |
| *Does the provider and course director support and review course staff/observers appropriately?* | | | | |
| ***Additional comments:*** | | | | |
| **Candidate experience** | | | | |
| *Are task introductions clear and concise?* | | | | |
| *Do demonstrations support learning?* | | | | |
| *Were there opportunities to practice skills taught?* | | | | |
| *Do summaries/conclusions relate to the task given?* | | | | |
| *Is there an opportunity for self-analysis? Are the candidates given time to act on feedback?* | | | | |
| *Do the tasks given relate to the qualification? Is the standard expected aligned to the national norm?* | | | | |
| *Were the candidates set appropriate goals to support their future development?* | | | | |
| ***Additional comments:*** | | | | |
| **Action Points** | | | | |
| *Progress on previous action points*:  *Date given:* | | | | |
| *New action points including time for completion:*  \* | | | | |
| ***Moderator:*** | | | ***Date:*** | |